

2016

User Manual for Faculty Subject Mapping

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UNIVERSITY

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Table of Contents

1. Purpose	4
2. Scope	4
3. Process	5
4. Faculty Subject Mapping.....	5
Step 1 Login Screen.....	5
Step 2 Selection Screen.....	6
Step 2 Selection Screen.....	6

1. Purpose

The Purpose of this document is to maintain User Manual document for “**Faculty Subject Mapping for Evaluation**” through this COE/University user & college user will be able to map the specialized subjects to the respective faculty for evaluation process

2. Scope

The scope of the document is to describe the procedure for the features Involved in the faculty subject mapping for the evaluator through college login.

- Currently each faculty can be mapped with only three specialized subjects for evaluation
- During mapping process, Provision given to college user can to edit the already created faculty personal details as well as bank details

3. Process

- Through web login, the college user will be able to login and map the subject to the respective faculty
- Select specialised subjects for the faculty from web login and map for evaluation process.

4. Faculty Subject Mapping

Step 1 Login Screen

The screenshot shows the login interface for the IntelliEXAMS system. At the top left is the logo of Dr. A.P.J. Abdul Kalam Technical University. At the top right is the IntelliEXAMS logo with the tagline 'Anytime. Anywhere. Examinations'. Below the logos is a paragraph of text describing the Examination Management System (EMS). The main part of the screen is a login form with two input fields: 'User ID : ' and 'Password : '. A red box highlights these two fields. Below the input fields are three buttons: 'ENTER', 'Forgot Password', and a 'Forgot Password' link. A red arrow points from the text '1. Enter User ID and password' to the input fields. Another red arrow points from the text '2. Click on enter to login' to the 'ENTER' button. At the bottom left of the screenshot is a decorative image of a stack of papers.

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The Examination Management System (EMS) has a simple and easy to use web-based centralized user interface and a well-defined database-centric schema for storing, retrieving, managing and aggregating examination objects. The system has a powerful but easy to use question bank authoring system with different question types like multiple choices, true or false, fill in the blanks, etc. The question banks are managed online and the questions can contain multimedia contents also. The question papers are delivered in a highly secured manner with 128-bit encryption technology. Effective reports are generated to know the details about examinations conducted, examination centre details, fee details, candidate details, cost and budget details, etc. The system is robust enough to handle large amount of data. Also the system is equipped with proper back up disaster recovery plan.

User ID :

Password :

ENTER

Forgot Password

1. Enter User ID and password

2. Click on enter to login

Fig: 1.0

Description: The above screen shot is for login to the college user for faculty mapping process.

- Enter **User ID & Password** to login to the application
- Click on **Enter** button to continue with an application

Step 2 Selection Screen

The screenshot shows the selection screen after a successful login. At the top left is the logo of Dr. A.P.J. Abdul Kalam Technical University. At the top right is the IntelliEXAMS logo. Below the logos is a navigation bar with 'Welcome, :Anand Engineering Colleg...' and 'Your Role Is :FACULTY'. There are links for 'Change password' and 'Sign Out'. The main part of the screen is a menu with 'EVALUATION' and 'Quick Links'. A red arrow points from the text '1. Click on evaluation main menu' to the 'EVALUATION' menu item. Another red arrow points from the text '2. Select evaluator registration sub menu' to the 'Evaluator Registration' sub-menu item.

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Welcome, :Anand Engineering Colleg... Your Role Is :FACULTY

Change password Sign Out

EVALUATION Quick Links

Evaluator Registration

1. Click on evaluation main menu

2. Select evaluator registration sub menu

- Select **Evaluator Registration** sub menu from **Evaluator** main menu for faculty mapping

Step 2 Selection Screen

1. Enter Faculty ID or Pan NO to view faculty details

2. Click on Go to view the faculty details

3. User can Edit the required fields of faculty before mapping the subjects

4. load the evaluation center name

5. load the branch name

6. load the desired subjects

7. Click on Add button to load the

8. From the grid, user can check/Uncheck required subjects for mapping

9. Click on submit button to map the subjects

Select	S.No	Subject Code	Subject Name	Branch Name	Subject Type	Semester	Delete
<input checked="" type="checkbox"/>	1	AR101	ARCHITECTURAL DESIGN-I	B.Arch - Architecture	THEORY/PRACTICAL	Semester - I	✖
<input checked="" type="checkbox"/>	2	AR104	ARCHITECTURAL DRAWING-I	B.Arch - Architecture	Theory	Semester - I	✖
<input checked="" type="checkbox"/>	3	AR203	ARCHITECTURAL STRUCTURES-II	B.Arch - Architecture	Theory	Semester - II	✖

Fig: 1.1

Description: The above screen shot is for selection details for the mapping of subjects to the faculty members.

Selection procedure:

- Enter **Pan card / User ID** details
- Click on **GO** button to load the faculty details
- Change the required text fields from the above screen such as **Name, father name, date of birth, gender, Designation, qualification, aadhar card no, voter ID, mobile no and other banc details.**

- Click on **Evaluation Center** Drop down filed to load the evaluation centre name
- Click on **Branch Name** Drop down filed to load the branch name
- Click on **Subjects** Drop down filed to load the subjects.

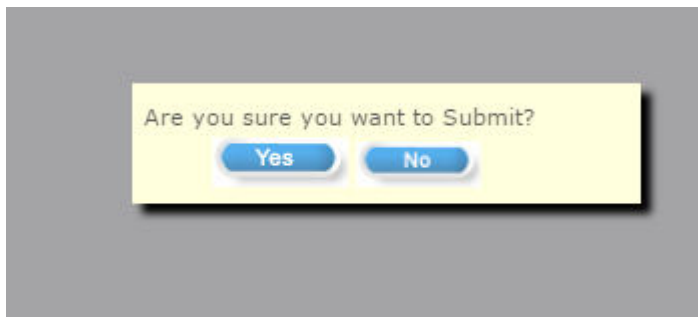
From the displayed grid, user can select the subjects by checking the check box and submit for mapping as displayed in the below screen.

Select	S.no	Subject Code	Subject Name	Branch Name	Subject Type	Semester	Delete
<input checked="" type="checkbox"/>	1	AR101	ARCHITECTURAL DESIGN-I	B.Arch - Architecture	THEORY/PRACTICAL	Semester - I	✖
<input checked="" type="checkbox"/>	2	AR104	ARCHITECTURAL DRAWING-I	B.Arch - Architecture	Theory	Semester - I	✖
<input checked="" type="checkbox"/>	3	AR203	ARCHITECTURAL STRUCTURES-II	B.Arch - Architecture	Theory	Semester - II	✖

8. From the grid, user can check/ Uncheck required subjects for mapping

9. Click on submit button to map the subjects

- Click on Submit button to complete the mapping of subject process
- Display confirmation message before submitting the subjects



Click on **Yes** button to confirm submission.

- After submission, Display acknowledge message for user regarding successful submission of subjects.



Note:

Any receiving problems such as 'unable to login', 'Pan card not accepted 'and further information's, Kindly mail your queries to the following mail ID digitalevaluation@aktu.ac.in